



## **COMMUNITY USE OF SCHOOL FACILITIES**

We, \_\_\_\_\_ (Name of organization/group) request the use of:

( ) Robles Elementary or ( ) Altar Valley Middle School for the purpose of presenting the following program:

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We request the above facility on the following dates. Please specify hours needed: (an attachment is acceptable.)

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If equipment, lighting, tables or chairs are required please specify and indicate any special arrangements that are needed.

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There ( ) will ( ) will not be an admission charge. The admission charge will be: \_\$\_\_\_\_\_ for adults and \$\_\_\_\_\_ for children. The proceeds will be used for:

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The rental fee will include custodial or school personnel services, utility costs, and equipment usage fee, if applicable. **Food service charges and technicians are paid separately.**

Two people the District may contact, if necessary are:

Name: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_

Name: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_

*We agree to become familiar with and abide by the printed rules and regulations of the District concerning the public use of school facilities and conduct on school grounds.*

Rental is payable to the Altar Valley School District.

**Organizations Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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### **District Use Only**

### **Lease Agreement**

**Proof of liability insurance of at least \$1,000,000.00 was received**

**Y** **N**

**Classification of user:**

**I** **II** **III**

**Base charge of facility to be used:**

**Additional charges:**

**Total payment received:**

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**This application has been:** ( ) Accepted ( ) Denied for the following reason: \_\_\_\_\_

**District Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_